Training on the General Instructions on the
CONSOLIDATION, CANVASS, AND TRANSMISSION OF VOTES

MODULE FOUR
Submission of Election Docs

May 10, 2010 National and Local Elections
Upon completion of the canvass, the Board shall **Distribute** the COCs as follows:

A.) IN CASE OF MBOC/CBOC/DBOC

1. **FIRST COPY** – PBOC for use in the canvass of election results for:

   - president
   - vice-president
   - senators
   - members of the House of Representatives
   - party list
   - elective provincial officials.
2. **SECOND COPY** – sent to COMELEC.

3. **THIRD COPY** – kept by the Chairman of the Board.

4. **FOURTH COPY** – given to the citizens’ arm designated to conduct an unofficial count.

   ➢ It shall be the **DUTY** of the citizens’ arm to furnish independent candidates copies of the COC at the expense of the requesting party.

5. **FIFTY COPY** – Congress, directed to the President of the Senate.

6. **SIXTY COPY** – posted on the wall within the premises of the canvassing center.
7. **SEVENTH AND EIGHTH COPIES** – given to the dominant majority and minority parties.

8. **NINTH TO EIGHTEENTH COPIES** – given to the ten (10) accredited major national parties excluding the dominant majority and minority parties, in accordance with a voluntary agreement among them.

   - If no such agreement is reached, COMELEC shall decide which parties shall receive the copies.

9. **NINETEENTH AND TWENTIETH COPIES** – given to the two (2) accredited major local parties in accordance with a voluntary agreement among them.

   - If no such agreement is reached, COMELEC shall decide.
10. **TWENTY-FIRST TO THE TWENTY-FIFTY COPIES** – to national broadcast or print media entities as may be determined by COMELEC.

11. **TWENTY-SIXTH AND TWENTY-SEVENTH COPIES** – to local broadcast or print media entities as may be determined by COMELEC.

12. **TWENTY-EIGHTH TO THE THIRTIETH COPIES** – to the major citizens’ arms, including the accredited citizens’ arm and other non-partisan groups enlisted by COMELEC.

   Such citizens’ arms, groups and organizations may **USE THE THREE CERTIFIED COPIES** of ERs for the conduct of citizens’ quick count.
B.) IN CASE OF PBOC or CBOC comprising one or more legislative districts and BY DBOC

1. **FIRST COPY** – Congress, directed to the President of the Senate for use in the canvass of election results for:
   - president
   - vice-president

2. **SECOND COPY** – COMELEC for use in the canvass of the election results for senators and party-list.

3. **THIRD COPY** – kept by the Chairman of the Board.
4. **FOURTH COPY** - citizens’ arm designated to conduct an unofficial count.

- It shall be the **DUTY** of the citizens’ arm to furnish independent candidates copies of the COC at the expense of the requesting party.

5. **FIFTH COPY** – Congress, directed to the President of the Senate.

6. **SIXTH COPY** – posted on the wall within the premises of the canvassing center.

7. **SEVENTH AND EIGHTH COPIES** – dominant majority and minority parties.
8. **NINTH TO EIGHTEENTH COPIES** – two (2) accredited major national parties representing the majority and the minority, excluding the dominant majority and minority parties as determined by COMELEC.

9. **ELEVENTH TO THIRTEENTH COPIES** – National broadcast media entities as determined by COMELEC.

10. **FOURTEENTH COPY** – ANOTHER citizens’ arm or in its absence, to a NON-PARTISAN GROUP enlisted by COMELEC.

    Such citizens’ arm or non-partisan group may use the copy of ER for the conduct of CITIZENS’ QUICK COUNT.
11. The Board shall also PRINT FOUR (4) COPIES of the SOV by City/Municipality, and EACH COPY copy shall be attached to the COCs intended for the following:

- Congress;
- National Board of Canvassers/COMELEC;
- Provincial Board of Canvassers;
- Election Records and Statistics Department(ERSD-COMELEC).

12. The COC and SOV shall SIGNED AND THUMB MARKED by the members of the PBOC and the watchers, if available.
All the copies and its supporting documents shall be **SEALED** with a serially-numbered paper seal (CEF No. 12) and **PLACED** inside their corresponding envelopes.

Each envelope shall be likewise be **SEALED** with a serially-numbered paper seal.

13. The **THREE (3) DISCS** used to back-up the municipal/city consolidated results shall be:

- **PLACED INDIVIDUALLY** inside an envelope.
- Duly **SEALED**.
- **SUBMITTED** to the Congress, COMELEC, and ERSD.
The Board shall generate and print sufficient copies of the COCP and SOV to be DISTRIBUTED as follows:

A.) MBOC/CBOC

1. **ERSD**.
2. For **POSTING**.
3. **CHAIRMAN**, MBOC/CBOC.
4. **SECRETARY**, Sangguniang Bayan/Panlungzsod;
5. Municipal **TREASURER**;
6. Winning Candidate for **MAYOR**;
7. Winning Candidate for **VICE-MAYOR**;
8. Winning Candidates for **MEMBERS** of the Sangguniang Bayan/Panlungzsod;
The Certificate of Canvass shall be supported by statement of votes by precinct containing:

- total number of votes obtained by each candidate in each precinct

- grand total of votes obtained by candidates in the entire municipality/city/district

The COCs and SOVs shall be signed and thumb marks by the chairman and members of MBOC/CBOC.
The COCs and SOVs shall be individually folded from top to bottom, sealed with serially-numbered paper seals (CEF. No. 12) and placed inside their corresponding envelopes, which shall likewise be sealed with serially-numbered paper seals.

The USB key used to back-up the election return/precinct consolidated results will be inside an envelope, duly sealed, and submitted to the PBOC.
DISTRIBUTION OF CERTIFICATES OF CANVASS AND PROCLAMATION AND STATEMENT OF VOTES

B.) FOR CBOC in cities comprising ONE OR MORE Legislative Districts/Highly Urbanized Cities.

1. Winning Candidate for CONGRESSMAN member of House of Representatives.
   1.1. COMELEC;
   1.2. For POSTING on the bulletin board of the City Hall;
   1.3. CHAIRMAN of the Board;
   1.4. REGIONAL ELECTION DIRECTOR;
   1.5. SECRETARY-GENERAL of the House of Representatives;
   1.6. WINNING candidates.
The **FIRST COPY** shall be **PLACED** in the corresponding envelope, together with a copy of the Statement of Votes by precinct.

The **SECOND COPY** shall be **POSTED** on the bulletin board of the city hall.

2. Winning Candidate for **CONGRESSMAN**.

   2.1. **SECRETARY** of the Sangguniang Panlungsod;
   2.2. **CHAIRMAN**, MBOC/CBOC;
   2.3. **COMELEC**;
   2.4. **CITY TREASURE**;
   2.5. **REGIONAL ELECTION DIRECTOR**;

**ART. IV, SEC. 29**
2.6. Each of the winning candidates **PROCLAIMED**; and

2.7. One copy for **POSTING** on the bulletin board of the city hall.

- The **FIRST FIVE (5) COPIES** shall be separately folded and placed in their corresponding envelopes.

- A copy of the SOV by precinct shall be **ATTACHED** to the copies of the following:
  - **SECRETARY** of the Sangguniang Panglungsod;
  - **CHAIRMAN**, CBOC; and
  - **COMELEC**.
C.) PBOC

1. **ERSD**;
2. **CHAIRMAN, PBOC**;
3. **SECRETARY**, Sangguniang Bayan/Panlalawigan;
4. **REGIONAL ELECTION DIRECTOR**;
5. **EACH** of the winning candidates.

- The Certificate of Canvass and Proclamation (COC) shall be **SIGNED** and **THUMB MARKED** by the members of the PBOC, and the watchers, if available.
The PBOC shall print **THREE (3) COPIES** of the supporting Statement of Votes by City/Municipal and shall be ATTACHED to copies of the following:

- **ERSD.**
- **CHAIRMAN**, PBOC.
- **SECRETARY**, Sangguniang Panlalawigan.
- **REGIONAL ELECTION DIRECTOR**; and
- **EACH** of the winning candidates.

Copies thereof shall be **INDIVIDUALLY FOLDED** from top to bottom and **SEALED** with paper seals and **PLACED** inside their respective envelopes with paper seals.
The Chairman of the Board (NBOC/PBOC/DBOC/CBOC) shall personally deliver by fastest means the hard copies of COCs and SOVs including the back-up CDs to the following:

A.) MBOC/CBOC:

To the PBOC a **COPY** of the Certificate of Canvass for the following:

- President;
- Vice-President;
- Senator;
- Party-List;
- Congressman;
- Governor;
- Vice-Governor;
- Sangguniang Panlalawigan;

**ART. IV, SEC. 30**
B.) PBOC/CBOC comprising **TWO OR MORE** legislative districts, and DBOC

1. **CONGRESS** sitting as the National Board of Canvassers a copy of the Certificate of Canvass for the following:
   - President;
   - Vice-President.

2. **COMELEC** sitting as the National Board of Canvassers
   - Senator;
   - Party-List.
The Board shall PERFORM the following:

1. **PLACE** the ERs/COCs in the ballot boxes.
2. **LOCK** the ballot boxes with three (3) padlocks and one serially number self-locking seal.
3. Keep in each other’s custody **EACH KEY** to the three (3) padlocks.
4. **ENTER IN THE MINUTES** the serial number of the self-locking seal.
5. **KEEP** the ballot boxes in a safe and secure room.
6. **LOCK** the room with three (3) padlocks with the keys thereof kept by each member of the Board.

The watchers have the **RIGHT TO GUARD** the room.
ELECTION OFFENSES; ELECTORAL SABOTAGE

In addition to the prohibited acts and election offenses mentioned herein and those enumerated in Section 261 and 262 of Batas Pambansa Blg. 881 as amended, the following shall be guilty of an election offense or a special election offense to be known as ELECTORAL SABOTAGE:

A. Any person who commits any of the following:

- **REMOVES** the COC posted on the wall; or
- **DEFACES** the same in any manner.

B. Any person who **SIMULATES**:

- Actual **COC**; or
- An **SOVs**; or
- A **PRINT** or **DIGITAL COPY** thereof.
C. Any person who SIMULATES the certification of:

- Certificate of Canvass;
- Statement of Votes.

D. Any member of the Board who during the prescribed period of posting, REMOVES:

- Certificate of Canvass; or
- its Supporting statement of votes from the wall except to transfer them to a more SUITABLE PLACE.
E. Any member of the Board who **SIGNS** or **AUTHENTICATES** the following outside of the polling place:

- Print of the Certificate of Canvass; or
- its supporting Statement of Votes.

F. Any member of the Board who **SIGNS** or **AUTHENTICATES** the following after counting and posting on the wall:

- Print which bears an IMAGE DIFFERENT from the Certificate of Canvass or Statement of Votes.
G. Any person who commits any of the following:

- TAMPERS, INCREASES or DECREASES the votes received by a candidate in an election.
- REFUSES, after proper verification and hearing, TO CREDIT the correct votes or DEDUCT such tampered votes;

If perpetrated in LARGE SCALE, it shall be considered as ELECTORAL SABOTAGE and the penalty imposed is life imprisonment.
1. When the tampering, increase and/or decrease of votes perpetrated or the refusal to credit the correct votes or to deduct tampered votes:

- Is committed in the **ELECTION OF A NATIONAL ELECTIVE OFFICE** which is voted upon nationwide; and

- Shall **ADVERSELY AFFECT THE RESULTS** of the election to the said national office to the extent that **LOSING CANDIDATE/S** is/are made to appear the winner/s;
2. REGARDLESS OF THE ELECTIVE OFFICE INVOLVED, when the tampering, increase and/or decrease of votes perpetrated or the refusal to credit the correct votes or to deduct tampered votes perpetrated, is accomplished:

- In a SINGLE ELECTION DOCUMENT or
- In the TRANSPOSITION OF THE FIGURES/RESULTS from one election document to and involved VOTES EXCEEDING FIVE THOUSANDS (5000). and
- The same ADVERSELY AFFECTS the true results of the election.
2. Any or all other forms of tampering, increase and/or decrease of votes perpetrated or the refusal to credit the correct votes or to deduct tampered votes perpetrated, where:

- The total votes involved EXCEED TEN THOUSAND (10,000) VOTES.

NOTE:

Any person determined to be in CONSPIRACY or in CONNIVANCE with the members of the BEIs or BOCs involved, shall be meted the same penalty of life imprisonment.
“Small groups of thoughtful. Concerned citizens can change the world. Indeed, it is the only thing that ever has.”

Margaret Mead

“The strength of the team is each individual member … the strength of each member is the team.”

Phil Jackson
Mabuhay ang DepEd!!!

Mabuhay ang Bureau of Treasury!!

Mabuhay ang National Prosecution Service (NAPROS) !!!

Mabuhay ang COMELEC!!!

Mabuhay ang TEAM May 10, 2010 Election Philippines !!!