

PURCHASE ORDER

Department of Justice

Agency

Supplier: NATIONAL PRINTING OFFICE	P.O. No.: 2021-07-034
Address: EDSA corner NIA North Road, Diliman Quezon City	Date: 7/29/2021
TIN: _____	Mode of Procurement Agency-to-Agency

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Department of Justice, P. Faura St., Ermita Manila	Delivery Term: 60 calendar days
Date of Delivery: _____	Payment Term: Government Procedure

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pad	PERSONALIZED ACCOUNTABLE FORM NO. 51 (Official Receipt) National Prosecution Service Admin Fees Size: 4" x 8 1/2" Material: Imported Carbonless Paper Security Features: Black penetrating, migrating red security for numbering Construction: Stapled pads in sets of 50 x 3 ply; front cover-brown kraft paper, back cover-chipboard no. 120	13,664	P 250.00	P 3,416,000.00
	pad	PERSONALIZED ACCOUNTABLE FORM NO. 51 (Official Receipt) Board of Claims (VCF) Size: 4" x 8 1/2" Material: Imported Carbonless Paper	1,800	250.00	450,000.00
Sub-Total Page 1					P 3,866,000.00



(Total Amount in Words)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

CHERYL F. TABANG, RN, MPA
Acting Chief PPCD

Signature over Printed Name of Supplier

01 SEP 2021

Date

Very truly yours,

ADRIAN FERDINAND S. SUGAY

Undersecretary

Fund Cluster: _____
Funds Available: _____

ORS/BURS No.: _____
Date of the ORS/BURS: _____

Amount: _____

EMMANUEL LOWELL A. PANDAAN

Chief Accountant

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		Security Features: Black penetrating, migrating red security for numbering Construction: Stapled pads in sets of 50 x 3 ply; front cover-brown kraft paper, back cover-chipboard no. 120			
	book	Official Cashbook, small	1,000	230.00	230,000.00
	book	Official Cashbook, small, maroon	7	230.00	1,610.00
	book	Official Cashbook, small, red	7	230.00	1,610.00
	book	Official Cashbook, small, green	7	230.00	1,610.00
	book	Warrant Register	5	375.00	1,875.00
				Sub-Total Page 2	P 236,705.00
				Total	P 4,102,705.00

(Total Amount in Words) FOUR MILLION ONE HUNDRED TWO THOUSAND SEVEN HUNDRED FIVE PESOS.

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Acting Chief PPCD

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EMMANUEL LOWELL A. PANDAAN
Chief Accountant