

TERMS OF REFERENCE
FOR THE PURCHASE OF HYDRAULIC SCISSOR LIFT - 300KG,
8METER TRUCK MOUNTED FOR THE DEPARTMENT OF JUSTICE

- I. LOCATION : Department of Justice Padre Faura, Ermita Manila**
- II. MODE OF PROCUREMENT: Negotiated Procurement (Small Value)**
- III. APPROVED BUDGET FOR THE CONTRACT: P150,000.00**
- IV. SOURCE OF FUNDS: FY 2021 General Appropriation Act**
- V. DELIVERY PERIOD: 30 Calendar Days**
- VI. TERMS AND CONDITIONS**
 - A. QUALIFICATIONS OF SUPPLIERS**
 - 1. The Suppliers must be in the field or business of supplying or trading Hydraulic Scissor Lift.
 - B. TECHNICAL SPECIFICATIONS**
 - 1. Lift drive/actuation: Hydraulic
 - 2. Minimum lifting height: 4meter
 - 3. Overall dimension: 2200*1400*1550mm
 - 4. Color: Blue/Orange/Red
 - 5. Usage: Aerial maintenance work
 - 6. Table size: 2100*1200mm
 - 7. Weight: 800kg
 - 8. Material: High duty Scissor structure
 - 9. Paint: Anti-rust paint
 - 10. Wheels: Polyurethane tire

VII. Documentary Requirements during the Bid/Submission/Opening

The Supplier must submit its bid proposal in accordance with Annex "H" Appendix A Document Requirement Alternative Methods of Procurement the following, to wit:

1. Mayor's/Business Permit
2. PhilGeps Registration Number
3. Omnibus Sworn Statement


VIII. COVID-19 Protocols

COVID 19 Protocols for delivery


For purposes of this project, the following health protocols are required:

1. The Supplier shall present a negative RT-PCR test result taken within forty-eight (48) hours from the actual day of testing, of its delivery personnel/s prior to entry in the premises of the Department; and
2. Notwithstanding a negative RT-PCR result, the said personnel/s are still required to observe the minimum health protocols of wearing face mask, face shield, observance of physical distancing at all times and frequent handwashing and/or use of sanitizers or alcohol.

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