

**PURCHASE ORDER**

Department of Justice

Agency

Supplier: <b>ZURBANO PUBLISHING AND PRINTING CORP.</b>	P.O. No.: 2021-04-017
Address: 2195 Primo Rivera St., Brgy. La Paz Makati City	Date: 4/13/2021
TIN: 219-201-079-000	Mode of Procurement: Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Department of Justice, P. Faura St., Ermita Manila	Delivery Term: 30 calendar days
Date of Delivery:	Payment Term: Government Procedure

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	copy	<b>2020 DOJ Annual Report</b> Dimension: A4, Page Count: 150 pages Printing Method: Offset Paper: Cover: 300 gsm. Inner Pages: 100-160 gsm. Finishing and Binding: Matte Finish, Perfect Bound Gold/Silver UV Spot/Foiling (embossed) * Layout includes concept and design	850	P 361.40	P 307,190.00
<b>Total</b>					<b>P 307,190.00</b>

(Total Amount in Words) THREE HUNDRED SEVEN THOUSAND ONE HUNDRED NINETY PESOS.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
**AUGUSTO B. BALBUENA JR**  
 Signature over Printed Name of Supplier

04-27-21  
 Date


Very truly yours,

  
**ADRIAN FERDINAND S. SUGAY**  
 Undersecretary

Fund Cluster: \_\_\_\_\_  
 Funds Available: \_\_\_\_\_

ORS/BURS No.: \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_

Amount: \_\_\_\_\_

  
**EMMANUEL LOWELL A. PANDAAN**  
 Chief Accountant