

PURCHASE ORDER

Department of Justice

Agency

Supplier: ZURBANO PRINTING & PUBLISHING CORP.	P.O. No.: 2021-01-012
Address: 2195 P. Rivera St., Brgy. La Paz, Makati City	Date: 01/15/2021
TIN: 219-201-079	Mode of Procurement Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: Department of Justice, P. Faura St., Ermita Manila	Delivery Term: 30 calendar days
Date of Delivery: _____	Payment Term: Government Procedure

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	copy	2019 DOJ Annual Report No. of Pages : 150 Dimension : A4 Printing Method : Offset Paper Cover : 300 gsm Inner Pages : 100 to 160 gsm Finishing and Binding Glossy Finish, perfect bound	850	P 326.75	P 277,737.50
Total					P 277,737.50

(Total Amount in Words) TWO HUNDRED SEVENTY-SEVEN THOUSAND SEVEN HUNDRED THIRTY-SEVEN PESOS & 50/100

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


AUGUST B. BALBUENA JR.
 Signature over Printed Name of Supplier

1-28-21
 Date

Very truly yours,


ADRIAN FERDINAND S. SUGAY
 Undersecretary

Fund Cluster: _____
 Funds Available: _____

ORS/BURS No.: _____
 Date of the ORS/BURS: _____

Amount: _____


EMMANUEL LOWELL A. PANDAAN
 Chief Accountant