

**PURCHASE ORDER**

Department of Justice

Agency

Supplier: <b>VJ GRAPHIC ARTS, INC.</b>	P.O. No.: <u>2021-12-088</u>
Address: <u>Unit 12NO, Future Point Plaza2, 115 Mother Ignacia Avenue, Quezon City</u>	Date: <u>12/17/2021</u>
TIN: <u>000-400-353-000</u>	Mode of Procurement <u>Small Value Procurement</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>Department of Justice, P. Faura St., Ermita Manila</u>	Delivery Period: <u>15 Calendar Days</u>
Date of Delivery: _____	Payment Term: <u>Government Procedure</u>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	piece	Desk Calendar (w/o flip calendar pages) Specifications - Color: as picture shown (see attached) Date: runs from 01.01.2022 to 12.31.2022 Dimensions - Processing: Tent-folded Size: A5 (8.3 x 5.8 in), Paper Material: 250gsm gloss Sides: 2 sides, Refining: GLOSS Lamination Picture: CMYK	1000	P 62.00	P 62,000.00
<b>TOTAL</b>					<b>P 62,000.00</b>

(Total Amount in Words) SIXTY TWO THOUSAND PESOS.

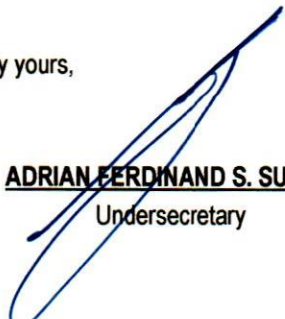
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
PERCIVAL DATU  
 Signature over Printed Name of Supplier

December 31, 2021  
 Date


Very truly yours,

  
ADRIAN FERDINAND S. SUGAY  
 Undersecretary

Fund Cluster: \_\_\_\_\_  
 Funds Available: \_\_\_\_\_

ORS/BURS No.: \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_

Amount: \_\_\_\_\_

  
EMMANUEL LOWELL A. PANDAAN  
 Chief Accountant