

PURCHASE ORDER

Department of Justice

Agency

Supplier: E-COPY CORPORATION	P.O. No.: 2021-09-048
Address: 5837 Zobel Roxas Street, Palanan, Makati City	Date: 9/9/2021
TIN: 219-274-001-000	Mode of Procurement Direct Contracting

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

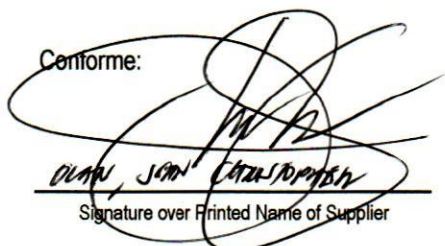
Place of Delivery: Department of Justice, P. Faura St., Ermita Manila	Delivery Term: 30 calendar days
Date of Delivery: _____	Payment Term: Government Procedure

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	piece	Fusing Cleaner Plate	1	P 1,463.00	P 1,463.00
	piece	Heat Roller (for photocopier model Sharp AR-6031N, Records Management Section)	1	3,370.00	3,370.00
TOTAL P					4,833.00

(Total Amount in Words) FOUR THOUSAND EIGHT HUNDRED THIRTY THREE PESOS

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:



Signature over Printed Name of Supplier

10-21-21

Date

Very truly yours,

ADRIAN FERDINAND S. SUGAY
Undersecretary

Fund Cluster: _____
Funds Available: _____

ORS/BURS No.: _____
Date of the ORS/BURS: _____

Amount: _____

EMMANUEL LOWELL A. PANDAAN
Chief Accountant