

PURCHASE ORDER

Department of Justice

Agency

Supplier: COPYLANDIA OFFICE SYSTEMS CORPORATION	P.O. No.: 2021-10-056
Address: Copylandia Bldg., 718 Bumatay St., Mandaluyong City	Date: 10/13/2021
TIN: 002-332-000	Mode of Procurement <u>Direct Contracting</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Department of Justice, P. Faura St., Ermita Manila	Delivery Term: 30 calendar days
Date of Delivery:	Payment Term: Government Procedure

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	piece	Drum DR312	1	P 10,500.00	P 10,500.00
	piece	A7AH-R724-11/ Fusing Unit/ 220-240V (Photocopier Model No. INEO 287 with SN#: A7AH141000279 for the official use of the Communications Division)	1	P 14,720.00	P 14,720.00
Total					P 25,220.00

(Total Amount in Words) TWENTY-FIVE THOUSAND TWO HUNDRED TWENTY PESOS

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,



JERRY PAGANAZ

Signature over Printed Name of Supplier

10-27-21

Date



ADRIAN FERDINAND S. SUGAY

Undersecretary

Fund Cluster: _____
Funds Available: _____

ORS/BURS No.: _____
Date of the ORS/BURS: _____

MELODY JOY P. REVILLA
OIC - Assistant Chief Accountant
EMMANUEL LOWELL A. PANDAAN
Chief Accountant

Amount: _____