

PURCHASE ORDER

Department of Justice

Agency

Supplier: COPYLANDIA OFFICE SYSTEMS CORPORATION	P.O. No.: 2021-12-076
Address: Copylandia Bldg., 718 Bumatay St., Mandaluyong City	Date: 03 December 2021
TIN: 002-332-000	Mode of Procurement Direct Contracting

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Department of Justice, P. Faura St., Ermita Manila	Delivery Term: 30 calendar days
Date of Delivery: _____	Payment Term: Government Procedure

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	piece	Fusing Unit/220-240V	2	P 14,720.00	P 29,440.00
	piece	Image Transfer Roller Kit	2	6,140.00	12,280.00
	piece	Roller Assembly	2	3,434.00	6,868.00
	piece	Drum DR312	2	10,500.00	21,000.00
(Photocopier Model No. INEO 287 with SN#: A7AH141000070 & A7AH141000087 for the official use of the legal staff)					
Total P					69,588.00

(Total Amount in Words) SIXTY-NINE THOUSAND FIVE HUNDRED EIGHTY-EIGHT PESOS

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Jayson Salillas

 Signature over Printed Name of Supplier
 1/5/22

 Date

Very truly yours,

ADRIAN FERDINAND S. SUGAY
 Undersecretary

Fund Cluster: _____
 Funds Available: _____

ORS/BURS No.: _____
 Date of the ORS/BURS: _____

Amount: _____

EMMANUEL LOWELL A. PANDAAN
 Chief Accountant