



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

AMENDED GUIDELINES ON SECURING A TRAVEL PASS*
(Pursuant to IATF Resolution No. 99-A, series of 2021)

Pursuant to the Inter-Agency Task Force (IATF) for the Management of Emerging and Re-emerging Infectious Diseases Resolution No. 99-A, series of 2021, approving the Guidelines on the Interim Monitoring System of Foreign Nationals,¹ **all holders of 47(a)(2) visas issued by the Department of Justice (DOJ), except those whose visa applications have been endorsed and certified by the Philippine Economic Zone Authority (PEZA) and the Board of Investments (BOI),²** are hereby required to secure a Travel Pass prior to their departure from the Philippines. As such, the following procedure and guidelines are hereby issued.

I. TRAVEL PASS APPLICATION.

- a. Letter-requests for the issuance of a Travel Pass shall be filed with the Department of Justice, P. Faura Street, Ermita, Manila (Attn: Office of the Chief State Counsel) or via electronic mail (email) at dojlegal47a2@gmail.com at least seven (7) days prior to the foreign national's departure from the Philippines. Except for emergency cases, applications submitted beyond the reglementary period shall not be processed.
- b. The letter-request must contain the following information of the departing foreign national:³
 - i. Last Name
 - ii. First Name
 - iii. Middle Name
 - iv. Date of Birth
 - v. Nationality
 - vi. Passport number
 - vii. Immigration Status/Visa (*Type of Visa*)

¹ The IATF Resolution takes effect on 01 March 2021.

² Foreign nationals whose visas were issued by the Department upon the endorsement and certification of PEZA or BOI shall secure their Travel Pass following the procedure and guidelines of the PEZA or BOI, as the case may be.

³ It is understood that the personal information being requested shall solely be used for purposes of implementing the issuance of a Travel Pass as directed by IATF.

* *In order to strictly comply with the prescribed format of the IATF, applicants must also provide the departing foreign national's passport number.*

- viii. Departure Date
- ix. Email address where the approved travel pass may be sent (only if the letter-request was filed through means other than email)

Letter-requests with incomplete information shall not be acted on.

- c. The latest DOJ Indorsement granting the visa must be appended to the letter-request. Otherwise, the request shall be treated as incomplete.

II. ISSUANCE AND USE OF THE TRAVEL PASS.

- a. Once approved, the signed Travel Pass shall be sent to the email address used by the applicant in sending the complete letter-request, or to the email address provided under I(b)(ix) above, copy furnished the Bureau of Immigration (BI).
- b. The foreign national shall present the printed or electronic copy of the Travel Pass to the immigration counter as part of the documentary requirements upon departure. A duly issued Travel Pass shall be for single use and valid for thirty (30) days from its issuance. Foreign nationals who fail to present their duly issued Travel Pass shall not be permitted to depart.

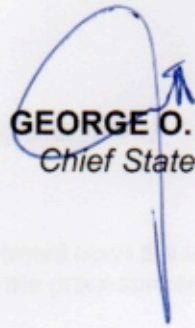
III. REPORTING OF ARRIVAL.

As part of the conditions for the issuance of the Travel Pass, the foreign national must inform the DOJ of his return to the Philippines by sending electronic copies of his/her (1) bio-page, (2) visa sticker, and (3) latest Philippine immigration arrival stamp to dojlegal47a2@gmail.com.

IV. EFFECTIVITY.

These Amended Guidelines shall take effect immediately, and shall remain in force for the duration of the public health emergency.

Manila, 01 March 2021.


GEORGE O. ORTHA II
Chief State Counsel

Copy furnished:

All Concerned.