

**PURCHASE ORDER**

Department of Justice

Agency

Supplier: <b>CUP OF KINDNESS ENTERPRISES</b>	P.O. No.: 2020-12-037
Address: 3F Unit 3-C C&B Mall Liwasang Kalayaan St., Marikina Heights, Marikina City	Date: 18 12 2020
TIN: 716-885-675	Mode of Procurement Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Department of Justice, P. Faura St., Ermita Manila	Delivery Term: 30 calendar days
Date of Delivery: _____	Payment Term: Government Procedure

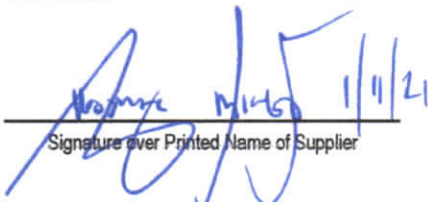
Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	unit	<b>Office of Cybercrime Seal</b> -Stainless Sheet -Hairline or Mirror finish -18" diameter (non-lighted) -inclusive of delivery and installation -1 year warranty	2	P 10,000.00	P 20,000.00
	piece	<b>Paperweight</b> -6mm clear acrylic -4" diameter with 5cm thick depth	220	312.00	68,640.00
<b>Total</b>					<b>P 88,640.00</b>

(Total Amount in Words) EIGHTY EIGHT THOUSAND SIX HUNDRED FORTY PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

  
 \_\_\_\_\_  
 Signature over Printed Name of Supplier

**ADRIAN FERDINAND S. SUGAY**

Undersecretary

\_\_\_\_\_  
 Date

Fund Cluster: \_\_\_\_\_  
 Funds Available: \_\_\_\_\_

ORS/BURS No.: \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_

Amount: \_\_\_\_\_

**EMMANUEL LOWELL A. PANDAAN**  
 Chief Accountant