



Republika ng Pilipinas  
**KAGAWARAN NG KATARUNGAN**  
*Department of Justice*  
Manila

**NO. 2020-12-100**

## **RESOLUTION**

**RECOMMENDING THE AWARD OF CONTRACT TO JEMS CATERING SERVICES TO PROVIDE THE CATERING SERVICE FOR THE CONDUCT OF THE BOARD OF CLAIMS' ACTIVITY ENTITLED "BOARD OF CLAIMS YEAR-END ASSESSMENT AND ANNUAL CORPORATE PLANNING" TO BE HELD ON 15-16 DECEMBER 2020**

**WHEREAS**, there is a need for a catering service provider for the conduct of the Board of Claims' activity entitled "Board of Claims year-end assessment and annual corporate planning" to be held on 15-16 December 2020;

**WHEREAS**, the procurement for the catering service for the said activity is included in the CY 2020 Annual Procurement Plan (APP) with an allotted budget of Three Hundred Fifty Thousand Pesos (P350,000.00);

**WHEREAS**, pursuant to the *Procedures of Small Value Procurement*<sup>1</sup> the Department requested three (3) catering service providers to submit quotations namely: Jems Catering Services, Verleo Catering Services, and Doña Adela Catering Services;

**WHEREAS**, among the submitted quotations, Jems Catering Services provided the lowest calculated quotation/bid, as follows:

Name of Bidders	Amount of Bid
Jems Catering Services	P 45,600.00
Verleo Catering Services	49,400.00
Doña Adela Catering Services	72,200.00 + 10% service charge

**WHEREAS**, after evaluation of the BAC-TWG, it appears that Jems Catering Services is legally, financially and technically capable to undertake the subject procurement;

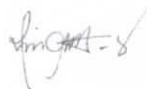
---

<sup>1</sup> Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement), 2016 Implementing Rules and Regulation of R.A. 9184

**NOW THEREFORE**, for and in consideration of the foregoing premises, the Department of Justice – Bids and Awards Committee **RESOLVES**, as it hereby resolve, to **RECOMMEND** the award of contract to **Jems Catering Services**, the entity which submitted the lowest calculated and responsive quotation/bid, to provide the catering service for the Board of Claims year-end assessment and annual corporate planning to be held on 15-16 December 2020, in the amount of Forty-Five Thousand Six Hundred Pesos (P45,600.00), following the procedures prescribed in R.A. No. 9184 and its 2016 Revised Implementing Rules and Regulations.

**RESOLVED** this 10<sup>th</sup> day of December 2020 at the Department of Justice, Manila.

**Assistant Secretary MARGARET V. CASTILLO-PADILLA**  
*Chairperson*



Digitally signed by Laborte-  
Cuevas Rosario Elena Arenas  
Date: 2020.12.13 23:29:13  
+08'00'

**SSC ROSARIO ELENA A. LABORTE-CUEVAS**  
*Vice-Chairperson*

**ASP ALEJANDRO C. DAGUISO**  
*Member*



**Dir. LIZA B. DE LEON**  
*Member*



**Dir. MARIA LUISA DV. OLITOQUIT**  
*Member*



**Atty. JO-ANN R. ALCID**  
*Member*



**Dir. MARIA ELISA B. GERMAR**  
*Member*

Approved/Disapproved:

**ADRIAN FERDINAND S. SUGAY**

*Undersecretary*

As per DO No. 640

Dated 28 September 2018