



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

VNAII-DC- 04

JAN 29 2019

DEPARTMENT CIRCULAR NO. 008

To **Undersecretaries / Assistant Secretaries**
Chiefs of Service/Staff in the Office of the Secretary
All Heads of Bureaus, Commissions and Offices
Attached to the Department

Subject **Nomination to the Master in National Security**
Administration (MNSA) in National Defense College of the
Philippines (NDCP)

Attached is an invitation from Dr. Roberto Q. Estioko, President, National Defense College of the Philippines (NDCP) requesting nominees for its Master in National Security Administration (MNSA) Regular Course No. 54, Academic Year 2018-2019 which will commence on 1 October 2018 until 30 September 2019.

Submission of the list of nominees shall be forwarded to the Office of the Secretary thru the Training Section, Administrative Service, this Department, not later than **15 February 2018**. Application forms may be downloaded from www.ndcp.edu.ph. For inquiries, you may contact Ms. Marlo A. Cabral, the College Registrar at 912-1510 and 911-6001 local 4652; mobile: 09178054150; and email address: ndcpregistrar@gmail.com.

For information, guidance and appropriate action.

VITALIANO N. AGUIRRE II
Secretary

Department of Justice
CN : 0201801227



Encl: as stated



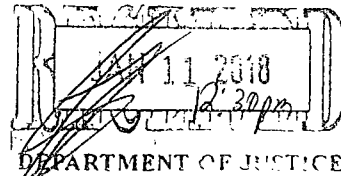
REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
NATIONAL DEFENSE COLLEGE OF THE PHILIPPINES
CAMP GENERAL EMILIO AGUINALDO, QUEZON CITY

DEC 29 2017

SEC VITALIANO N AGUIRRE II

Department of Justice
DOJ Main Building,
P. Faura Street,
Ermita, Manila

18A11510
OFFICE OF THE SECRETARY



Dear Secretary Esperon:

It is my privilege to inform the Honorable Secretary that the National Defense College of the Philippines (NDCP) is now accepting nominees for its Master in National Security Administration (MNSA) Regular Course No. 54 for Academic Year 2018-19 which will convene on 01 October 2018 and end on 30 September 2019. It is a one-year full-time government-funded scholarship consisting of thirty-nine (39) units earned through various forms of lectures, thesis writing, as well as local and foreign field studies. Guided by a holistic approach to national security and development, with emphasis on resource management, the NDCP follows a curriculum that integrates the political, economic, socio-cultural, techno-scientific, environmental, and military dimensions of national security. It also includes modules on leadership, national security administration, and global security and cooperation.

The MNSA program aims to develop the competencies, values, and skills of key officials and national security leaders in the formulation and implementation of policies related to national security and development. As such, nominees are selected in their capacities as future national security leaders with Salary Grade 18 and above or its equivalent. The civilian graduates have the privilege of being commissioned as Lieutenant Colonels or Commanders in the Reserve Force, AFP. In addition, the Career Executive Service (CES) eligibility process required for the CES eligibility has been integrated within the MNSA program.

All expenses for the course will be borne by the College except for the costs to be incurred for board and lodging, thesis writing, and the two-week Global Security and Development Studies. These shall be shouldered by the respective sending agencies of the candidates.

May I invite you to submit on or before 01 March 2018 the names of your qualified candidates along with the application forms duly accomplished by your nominees. The forms, basic documents, and clearances may be downloaded from the NDCP website at www.ndcp.edu.ph.

The MNSA Admission Tests will start on 13 March 2018.

For inquiries, your staff may contact Ms Marlo A Cabral, the College Registrar at our contact numbers: 912-1510 and 911-6001 local 4652; mobile: 09178054150; and email address: ndcpregistrar@gmail.com.

Thank you for your interest in the MNSA program. I look forward to your nominations.

Respectfully yours,

RADM ROBERTO Q ESTIOKO AFP (Ret), PhD, MNSA
President

MASTER IN NATIONAL SECURITY ADMINISTRATION (MNSA) PROGRAM

Regular Class 54

ESTIMATED EXPENSES OF LOCAL STUDENTS

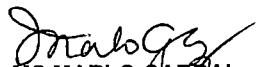
The one-year Master in National Security Administration (MNSA) program is a scholarship grant from the Government of the Republic of the Philippines. Tuition and payment of fees for site visits and the National Security and Development Studies (NSDS) are waived. The NSDS is a week-long visit to select areas in the Philippines.

Students are expected to shoulder the cost of local transportation, meals and personal necessities and accommodation at the NDCP Student Dormitory (recommended for those without residence in Metro Manila). It is also expected that the sending agencies/institutions/companies cover the full cost of the Global Security and Development Studies (GSDS), including the Daily Subsistence Allowance (DSA), and the research/thesis writing expenses. The GSDS is a two-weeklong visit to select focus areas outside the Philippines

Below is a cost estimate:

Particular	Estimated Amount (1 USD= Php.55.00)
GSDS (Maximum estimate)	Php 250,000.00
Accommodation at the NDCP Student Dormitory (Twin sharing at P2,500.00 per student per month for 12 months)	Php 30,000.00
Research and Thesis writing (Minimum Estimate)	Php.60,000.00
Total	Php 340,000.00

Prepared by:


MS MARLO CABRAL
Acting College Registrar

Noted by:


DR THERESITA V ATIENZA
Vice-President and Dean
Academic Affairs Division

Date:

7 December 2017

CONTRACT OF COMMITMENT

The (Name of Agency/Institution) _____, with official address at _____ and represented by its Head/President, _____ nominates the following official/s of this Agency/Institution to the MNSA RC No _____, Academic Year _____:

Name	Position/Division

and hereby commits to support the expenses to be incurred by the above named official/s for the foreign Regional Security and Development Studies (RSDS) and thesis requirement for graduation.

That, I, together with all the concerned officials/executives of this Agency/Institution are fully aware that the MNSA program to be attended by our nominee/s as full-time student/s is a tuition free, one-year full-time (daily scheduled) scholarship of the NDCP, and they shall be released by this Agency/Institution through the grant of a one-year study leave of absence with pay as may be provided by the existing rules and regulations;

That this contract of commitment with NDCP is deemed an institutional commitment and not a personal commitment by which it shall be considered binding regardless of any possible change in the participating Agency's/Institution's endorsing signatory, official, leadership, or management or any successor; and that the nominee/s will not be recalled in case of the latter event.

That I am voluntarily executing this Contract as a part of the documents of the NDCP scholarship application process.

Head/President of Agency/Institution

WITNESSES:

Chief, Admin Office or
Chief, Human Resource Mgt Office

Chief, Financial Mgt Office or
Budget Officer

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20____ at _____ Affiant exhibited to me his/her Residence Certificate Number _____ issued on _____ at _____

Notary Public

Doc. _____
Page No. _____
Book No. _____
Series of _____