



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

VNA-DC-_____

DEPARTMENT CIRCULAR NO. 004-A

TO : All concerned
SUBJECT : AMENDMENT TO D.C. NO. 004, s. 2018
DATE : MAR 26 2018

In the interest of the service and pursuant to the provisions of existing laws, Department Circular No. 004 dated January 17, 2018, granting Undersecretaries the authority to issue Office Orders directing or authorizing local travels on official business, is hereby amended to include:

"Notwithstanding the authority granted to the Undersecretaries, should the request to attend a specific event shall come from four (4) or more personnel of the Department, and expenses will be charged against the funds thereof, the authority to issue an office order authorizing the concerned local travel shall be with Undersecretary **RAYMUND L. MECATE.**"

This amendment takes effect immediately and shall remain in force until further orders.

For strict compliance.


VITALIANO N. AGUIRRE II
Secretary

Department of Justice
CN: O201803184



Copy furnished:

All concerned.