

**SUPPLEMENTAL ANNUAL PROCUREMENT PLAN FOR CY 2016**  
**DEPARTMENT OF JUSTICE**  
(AMMCP, USEC, ASEC, OSEC, NPS, TS, IC, OADR, LS-LIBRARY, AS, PMS, JUSIP)

PROGRAM /ACTIVITY /PROJECT	PMO/ END-USER	MODE OF PROCUREMENT	SCHEDULE FOR EACH PROCUREMENT/ACTIVITY											SOURCE OF FUND	ESTIMATE BUDGET		REMARKS/ACTIVITY (Brief Description of Program/Project)			
			Pre-Proc Conf.	Ads/Post conf.	Pre-bid conf.	Sub/Open of Bids	Bid Evalu- ation	Post Qual.	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Complellon	Acceptance/ Turnover		MOOE	CO				
<b>I. OFFICE EQUIPMENT</b>																				
14 units	Cellphone	AMMCP	Small Value Procurement														GEN-FUND UNDER AMMCP	209,860.00		OFFIC EQUIPMENT
																	Sub-Total -->	209,860.00		
4 units	Refrigerator (single door, 7cu.ft.)	Usec Orceo, Asec Neri , LS, FS	Small Value Procurement														GEN- FUND	49,900.00		OFFIC EQUIPMENT (upgrade the APP & SAPP1-CY 2016)
4 units	Purchase of room airconditioner	OSEC	Small Value Procurement														GEN- FUND	49,637.62		OFFIC EQUIPMENT
																	Sub-Total -->	99,537.62		
41 units	Photocopier (multifunction machine) heavy duty	Various DOJ offices	Public Bidding														GEN- FUND		5,400,000.00	OFFIC EQUIPMENT
2 units	Airconditioner	Various DOJ offices	Small Value Procurement														GEN- FUND		49,999.00	OFFIC EQUIPMENT
2 units	Purchase of wall mounted type airconditioner (reimbursement)	FS	Emergency Purchase														GEN- FUND		51,293.00	OFFIC EQUIPMENT
																	Sub-Total -->		5,400,000.00	
34 units	Cellular Phone	IACAT	Small Value Procurement														GEN- FUND UNDER IACAT		320,815.00	OFFIC EQUIPMENT
																	Sub-Total -->		320,815.00	
20 pcs.	Refrigerator	Various DOJ offices	Small Value Procurement														GEN- FUND	296,000.00		OFFIC EQUIPMENT
15 pcs.	LED Television	Various DOJ offices	Small Value Procurement														GEN- FUND	222,000.00		OFFIC EQUIPMENT
3 units	Airconditioner	Various DOJ offices	Small Value Procurement														GEN- FUND		49,999.00	OFFIC EQUIPMENT
																	Sub-Total -->	518,000.00	49,999.00	

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1	unit	Multimedia Projector with 70" x 70" screen	FS	Procurement Service												GEN-FUND		26,483.60	OFFIC EQUIPMENT
6	units	Multifunction Machine	Various DOJ offices	Repeat Order												GEN-FUND		402,000.00	OFFIC EQUIPMENT
4	units	Biometric Machines	Various DOJ offices	Small Value Procurement												GEN-FUND		423,421.33	OFFIC EQUIPMENT
1	unit	Purchase of wall mounted aircon per S.I. No. 130B dated Aug. 02, 2016(reimbursement)	NPS	Emergency Purchase												GEN-FUND	55,700.00		OFFIC EQUIPMENT
												Sub-Total -->	55,700.00	851,904.93					
<b>II. FURNITURE/FIXTURES</b>																			
11	pcs.	Visitor Chair	AMMCP	Small Value Procurement												GEN-FUND UNDER AMMCP	52,800.00		FURNITURE/ FIXTURES
4	pcs.	Lateral Cabinet, 3 drawers	AMMCP	Small Value Procurement												GEN-FUND UNDER AMMCP	59,996.00		FURNITURE/ FIXTURES
												Sub-Total -->	112,796.00						
1	lot	Various Office Furniture & Fixtures	OSEC	Small Value Procurement												GEN-FUND	109,500.00		FURNITURE/ FIXTURES
11	pcs.	Executive Chair	Various DOJ offices	Small Value Procurement												GEN-FUND	162,800.00		FURNITURE/ FIXTURES
3	pcs.	Midback Chair	Various DOJ offices	Small Value Procurement												GEN-FUND	44,400.00		FURNITURE/ FIXTURES
3	pcs.	Free Standing Table	Various DOJ offices	Small Value Procurement												GEN-FUND	44,400.00		FURNITURE/ FIXTURES
												Sub-Total -->	361,100.00						
<b>III. OTHER SUPPLIES</b>																			
1250	pcs.	Department of Justice Planner/Journal	Comm. Div.	Small Value Procurement												GEN-FUND	400,000.00		OTHER SUPPLIES
500	pcs.	Department of Justice Annual Report	Comm. Div.	Small Value Procurement												GEN-FUND	225,000.00		
												Sub-Total -->	625,000.00						
500	pcs.	DOJ Pins	Office of Usec Orceo	Small Value Procurement												GEN-FUND	26,500.00		OTHER SUPPLIES
												Sub-Total -->	26,500.00						
<b>Corporate Giveaways (OADR)</b>																			

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					Pre-Proc Conf.	Ads/Post conf.	Pre-bid conf.	Sub/Open of Bids	Bid Evalu- tion	Post Qual.	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	MOOE		CO
1000	pcs.	Golf Umbrella	OADR	Small Value Procurement												GEN-FUND UNDER OADR	750,000.00		OTHER SUPPLIES (upgrade the APP-CY 2016)
1000	pcs.	Canvass Bag																	
300	pcs.	Customized Mini Metal USB																	
1000	pcs.	Customized Wall Calendar																	
1000	pcs.	Customized Table Calendar																	
<b>Sub-Total --&gt;</b>																<b>750,000.00</b>			
1000	pcs.	ArchFile Folder	FS	Small Value Procurement												GEN- FUND	162,000.00		OTHER SUPLIES
1	set	Consumablez - Toner Ink Cartridge (MFC-98970CDW Brother)	FS	Shopping												GEN- FUND	31,900.00		OTHER SUPLIES
<b>Sub-Total --&gt;</b>																<b>193,900.00</b>			
<b>IV. IEC MATERIALS</b>																			
1000	pcs.	Printing of Booklet/Handbook	OADR	Small Value Procurement												GEN-FUND UNDER OADR	250,000.00		IEC MATERIALS (upgrade the APP-CY 2016)
2000	pcs.	Printing of Brochure (2 Designs)	OADR	Small Value Procurement												GEN-FUND UNDER OADR	130,000.00		IEC MATERIALS (upgrade the APP-CY 2016)
1000	pcs.	Printin of Notepad																	
<b>Sub-Total --&gt;</b>																<b>380,000.00</b>			
1	lot	Purchase of basic titles of law books (for distribution to OPP, OCP, ORP)	LS-Library	Direct Contracting												GEN-FUND	370,080.00		IEC MATERIALS
<b>Sub-Total --&gt;</b>																<b>370,080.00</b>			
1000	pcs.	Revised Manual for Prosecutor	NPS	Agency to Agency												GEN-FUND	450,000.00		IEC MATERIALS
<b>Sub-Total --&gt;</b>																<b>450,000.00</b>			
1	lot	Basic titles of law books (SCRA)	DOJ Main Library	Direct Contracting												GEN-FUND	370,080.00		IEC MATERIALS
<b>Sub-Total --&gt;</b>																<b>370,080.00</b>			
<b>V. MAINTENANCE/SERVICES</b>																			

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					Pre-Proc Conf.	Ads/Post conf.	Pre-bid conf.	Sub/Open of Bids	Bid Evalu- ation	Post Qual.	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	MOOE		CO
1	lot	Refilling of fire extinguishers (including recharging and repainting of units and replacement of defective parts, if any) for 13 units of 20lbs., 131 of 15lbs., and 3 units of 5 lbs.	Administrative Service	Small Value Procurement												GEN-FUND	85,193.75		SERVICES/ MAINTENANCE (upgrading the APP-CY 2016)
<b>Sub-Total --&gt;</b>																<b>85,193.75</b>			
<b>For Shipment of the following:</b>																			
165	sets	Desktop Computers to NPS Offices (Regions 6 to 12)	Supply Section	Direct Contracting ( Sec. 50 of RA-9184)												GEN-FUND	146,025.00		SERVICES/ MAINTENANCE
32	sets	Xerox Machines - Kyocera for Visayas & Mindanao	Supply Section	Direct Contracting ( Sec. 50 of RA-9184)												GEN-FUND	505,206.40		SERVICES/ MAINTENANCE
84	pcs.	Laptops & Copiers for Regions 5 to 13	Supply Section	Direct Contracting ( Sec. 50 of RA-9184)												GEN-FUND	40,215.00		SERVICES/ MAINTENANCE
203	pcs.	Various Office Equipment - Cagayan De Oro City	Supply Section	Direct Contracting ( Sec. 50 of RA-9184)												GEN-FUND	149,138.41		SERVICES/ MAINTENANCE
26	pcs.	EPSON L220 printers - Iloilo, Siquijor, Bohol, Cebu & Sorsogon	Supply Section	Direct Contracting ( Sec. 50 of RA-9184)												GEN-FUND	17,806.10		SERVICES/ MAINTENANCE
3	sets	Xerox Machines - Kyocera	Supply Section	Direct Contracting ( Sec. 50 of RA-9184)												GEN-FUND	10,857.00		SERVICES/ MAINTENANCE
<b>Sub-Total --&gt;</b>																<b>869,247.91</b>			
1	lot	Relocation/Verification of 2 lots (Lot 6, IR- 329 & Lot 7, IR-329) at Cabinet Hill, Baguio City	DOJ Baguio Cottage	Small Value Procurement												GEN-FUND	64,000.00		SERVICES/ MAINTENANCE
<b>Sub-Total --&gt;</b>																<b>64,000.00</b>			
<b>From Cash Advance (Sundries)</b>																			
1	lot	Installation of Outlets at Personnel Division, 3/F Human Resources Bldg.	Personnel Division	Small Value Procurement												GEN-FUND	7,492.00		SERVICES/ MAINTENANCE
1	lot	Installation of Outlets at Leave Section, 3/F Human Resources Bldg.	Leave Section	Small Value Procurement												GEN-FUND	7,342.00		SERVICES/ MAINTENANCE
1	lot	Installation of Outlets at Training Section, 3/F Human Resource Bldg.	Training Section	Small Value Procurement												GEN-FUND	6,941.00		SERVICES/ MAINTENANCE

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1 lot <i>Labor Cost on the refurbishing of electrical wirings of convenience outlet including moldings at Personnel Division (Appointment Sec., Payroll Sec, Training Sec. and Leave Sec.) at 3/F Human Resource Bldg.</i>	Personnel Division	Small Value Procurement													GEN-FUND	5,000.00		SERVICES/ MAINTENANCE
1 lot <i>Provision of wall partition with door &amp; air vent including Labor Cost; and Labor Cost for the installation electrical convenience outlets at the Office of Asec Neri</i>	Office of Asec Neri	Small Value Procurement													GEN-FUND	15,375.00		SERVICES/ MAINTENANCE
1 lot <i>Installation of direct access of Closed Circuit Television (CCTV) to the central electric generator set. Labor Cost for the installation of direct of Closed-Circuit Televisio (CCTV) to central electric generator set.</i>	Admin. Service	Small Value Procurement													GEN-FUND	11,495.00		SERVICES/ MAINTENANCE
1 lot <i>Rental of Equipment for the use of Manhole construction</i>	Admin. Service	Small Value Procurement													GEN-FUND	1,500.00		SERVICES/ MAINTENANCE
1 lot <i>Installation of telephone lines and wireless internet connectivity at the OSEC</i>	OSEC	Small Value Procurement													GEN-FUND	23,314.00		SERVICES/ MAINTENANCE
<b>Sub-Total --&gt;</b>																<b>78,459.00</b>		
<b>VI. INFRASTRUCTURE</b>																		
<i>From Cash Advance (Sundries)</i>																		
1 lot <i>Repair/renovation of the Offices of Pros. Resado &amp; Pros. Tumala</i>	Offices of Pros. Resado & Pros. Tumala	Small Value Procurement													GEN-FUND	8,390.00		INFRASTRUCTURE
1 lot <i>Repair of flooring at PMS Office Mezzanine, Room 303 3/F Delas Alas Hall Bldg.</i>	PMS Office	Small Value Procurement													GEN-FUND	7,850.00		INFRASTRUCTURE
1 lot <i>Repair/renovation of the Office of SASP Sebastian Caponong, Jr.</i>	Office of Pros. Caponong, Jr.	Small Value Procurement													GEN-FUND	2,505.00		INFRASTRUCTURE
1 lot <i>Construction of manhole at the basement of Delas Alas Hall Bldg. including labor cost</i>	Maintenance Section (AS)	Small Value Procurement													GEN-FUND	8,095.00		INFRASTRUCTURE
1 lot <i>Repainting of Ceiling &amp; Wall at PMS Office, 3/F Mezzanine, Delas Alas Hall Bldg.</i>	PMS Office	Small Value Procurement													GEN-FUND	4,785.00		INFRASTRUCTURE

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1 lot	Repair/replacement of water lines at the basement of Delas Alas Hall Bldg. including labor cost	Maintenance Section (AS)	Small Value Procurement													GEN-FUND	6,838.00		INFRASTRUCTURE	
1 lot	Repair of new Office of SC Cuevas at Room 307, 3/F Delas Alas Hall Bldg.	Office of SC REALC	Small Value Procurement													GEN-FUND	9,595.00		INFRASTRUCTURE	
1 lot	Repair/replacement of flooring at the pantry area of Room 315, 3/F Delas Alas Hall Bldg. including labor cost	Office of Atty. Dy Pa	Small Value Procurement													GEN-FUND	13,190.00		INFRASTRUCTURE	
1 lot	Replacement of toilet bowl with lavatory for use of Supply Section staff	Supply Section	Small Value Procurement													GEN-FUND	8,270.00		INFRASTRUCTURE	
1 lot	Repair and repainting of Inventory Room, 2/F Administration Bldg.	Inventory Committee	Small Value Procurement													GEN-FUND	8,345.00		INFRASTRUCTURE	
1 lot	Repair of Room 201, 2/F Administration Bldg.	Supply Section	Small Value Procurement													GEN-FUND	14,790.00		INFRASTRUCTURE	
<b>Sub-Total --&gt;</b>																		<b>92,653.00</b>		
1 lot	Repair/repainting of Ampatuan Maguindanao Massacre Case Panel (AMMCP)	AMMCP	Small Value Procurement													GEN-FUND UNDER AMMCP	100,000.00		INFRASTRUCTURE	
<b>Sub-Total --&gt;</b>																		<b>100,000.00</b>		
1 lot	Proposed Construction of Hall of Justice Building at Pili, Camarines Sur	Courts & DOJ Offices	Public Bidding													GEN-FUND UNDER JUSIP		59,699,903.45	INFRASTRUCTURE (upgrading the APP- CY 2016)	
1 lot	Variation Order (completion of HOJ, City of San Fernando, Pampanga)	NPS- Pampanga	Negotiated Contract (Sec. 53.4 of RA-9184)													GEN-FUND UNDER JUSIP		4,886,380.65	INFRASTRUCTURE	
1 lot	Site Development Works for completion of HOJ, City of San Fernando, Pampanga	NPS- Pampanga	Negotiated Contract (Sec. 53.4 of RA-9184)													GEN-FUND UNDER JUSIP		6,981,942.09	INFRASTRUCTURE	
<b>Sub-Total --&gt;</b>																			<b>71,568,226.19</b>	
1 lot	Repair/improvement of Office of Usec Reynante B. Orceo, Asec and Staff Area	Office of Usec Orceo, ASEC and Staff	Public Bidding													GEN-FUND	1,008,633.16		INFRASTRUCTURE	
1 lot	Repair/improvement of Office of Usec Erickson H. Balmes	Office of Usec Balmes	Public Bidding													GEN-FUND	282,420.09		INFRASTRUCTURE	

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1 lot	Provision of emergency line at the Office of Prosecutor General and Server Room (MISD)	Office of Pros. General & MISD	Public Bidding													GEN-FUND	235,957.98		INFRASTRUCTURE
1 lot	Repair/improvement at the Financial Service Office	Financial Service	Public Bidding													GEN-FUND	592,208.49		INFRASTRUCTURE
1 lot	Repair of outside walls including provision of media agua at the back of Administration Bldg.	Administrative Service	Public Bidding													GEN-FUND	44,929.11		INFRASTRUCTURE
1 lot	Repair/improvement of public toilet facilities at Delas Alas Hall	Administrative Service	Public Bidding													GEN-FUND	1,473,283.25		INFRASTRUCTURE
1 lot	Repair/improvement of defective roof covering at Delas Alas Hall	Administrative Service	Public Bidding													GEN-FUND	246,461.54		INFRASTRUCTURE
1 lot	Repair of canopy and carport at Delas Alas Hall	Administrative Service	Public Bidding													GEN-FUND	187,666.63		INFRASTRUCTURE
1 lot	Repair of fire detection and alarm system at the Department	Administrative Service	Public Bidding													GEN-FUND	724,536.96		INFRASTRUCTURE
1 lot	Repair of DOJ Academy	Administrative Service	Public Bidding													GEN-FUND	156,040.93		INFRASTRUCTURE
1 lot	Repainting of Management Division Office	Management Division	Public Bidding													GEN-FUND	93,321.30		INFRASTRUCTURE
<b>Sub-Total --&gt;</b>																	<b>5,045,459.42</b>		
<b>VII. TRAININGS/SEMINARS/EVENTS/MEETINGS</b>																			
<i>Kick-Off for 18th Day Campaign to End Violence Against Women (VAW) November 25 to December 12, 2016</i>																			
60 pcs.	T-shirt with collar & print	Various DOJ offices	Small Value Procurement													GEN-FUND	15,000.00		SEMINARS/ TRAININGS/EVENTS /MEETINGS
60 pcs.	Sraf/Handkerchief																1,200.00		
1000 pcs.	Fan with print																20,000.00		
60 pcs.	Symbolic pin with print																900.00		
1 pc.	Tarpulin																1,500.00		
60 paxs	Snack and Lunch																18,000.00		
	Supplies & Other materials/contingencies		Shopping												1,400.00				
<b>Sub-Total --&gt;</b>																	<b>58,000.00</b>		
<b>VIII. VEHICLES/ACCESSORIES</b>																			
2 units	Crossover Utility Vehicle	DOJ Various Offices	Repeat Order													GEN-FUND		1,966,400.00	VEHICLE/ ACCESSORIES
2 units	Modular Insulated Storage/Container Van	OSEC	Small Value Procurement													GEN-FUND		388,888.88	VEHICLE/ ACCESSORIES
<b>Sub-Total --&gt;</b>																		<b>2,355,288.88</b>	

Prepared by:

  
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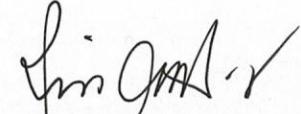
Submitted by:

  
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Director IV, Technical Staff  
Head, BAC-Secretariat/TWG

Recommending Approval:

  
**CSC RICARDO V. PARAS III**  
Chairperson

  
**SC IGNACIO V. MANOTOK, JR.**  
Vice Chairperson

  
**SC ROSARIO ELENA L. CUEVAS**  
Legal Officer/Member

  
**SASP JOSELITA C. MENDOZA**  
Member

  
**DIR. LIZA B. DE LEON**  
Member

  
**DIR. DANILO D. BULOSAN**  
Member

  
**OIC-DIR. RYAN C. THOMAS**  
Member

~~Approved/Disapproved:~~

  
**RAYMUND L. MECATE**  
Undersecretary